

~~CONFIDENTIAL~~

13 AUG 1965

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MEMORANDUM FOR: Director of Logistics

SUBJECT : Agency Study of Space Requirements

1. Attached is my memorandum dated 5 August 1965 in which the DDCI approved the initiation of an in-house study to analyze Agency space requirements for use as a planning base for the expansion of facilities at the Langley Headquarters site.
2. Please initiate the proposed study. It should be clearly understood that this will be an in-house study to analyze space requirements. We will consider the next course of action after the analysis has been completed. I do not want the services of any outside consultant or firm to be used unless I specifically concur.
3. Please give me a proposal on how you plan to proceed with this study, outlining the space factors on which your analysis will be based.

R. L. Bannerman
 Deputy Director
 for Support

Att: As stated

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